Explanation of variances – pro forma

Name of smaller authority: **East Carleton & Ketteringham Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- variances of £100,000 or more require explanation regardless of the % variation year on year;
- **New from 2025/26 onwards**: variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditure exceeding £6,500,000

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, **DO NOT OVERWRITE THESE BOXES**	**Explanation from smaller authority (must include narrative and supporting figures)**
1 Balances Brought Forward	27 999	36 336				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7 104	7 424	320	4 50%	NO		
3 Total Other Receipts	39 185	20 084	-19 101	48 75%	YES		**2024/25** A grant of £18,251 pride in place grant was obtained VAT reclaims totalled £3833 due to pride in place spending below which includes VAT **2025/26** No exceptional payments were received
4 Staff Costs	2 824	3 560	736	26 06%	YES		The clerk had a new contract agreed and the number of hours set at 5 per week at SCP7 wef 1 Oct 25 leading to an increase of £1248p.a. pro rata for 6 months and agreed at a meeting on 26 September 2024. In 2025/26 the increase was for the full year accounting for an additional £624 +3.2% NJC settlement a total increase on the previous year of £644
5 Loan Interest/Capital Repayment	0	0	0	0 00%	NO		
6 All Other Payments	35 128	27 024	-8 104	23 07%	YES		**2024/45** A composting toilet was purchased and installed using the pride in place grant at a cost of £15,964 2 scythes were purchased out of the pride inlace and a training course for 6 persons cost £1,100 The war memorial in East Carleton was rstored at a cost of £1.348 A tree management plan was commissioned at a cost of £1,500 from the pride in place grant A new barbeque was purchased at a cost of £1428 from the pride in place grant A production by The Fabularium was paid for from the pride in place grant at a cost of £500 £3,000 has been paid for plans to extend the car park from the pride in place grant Total =£24840 **2025/26** An investment was made to the CCLA account of £15000 A donation was made to replace the roof of the village hall at Ketteringham
7 Balances Carried Forward	36 336	33 260				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	36 226	33 260				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and A	234 978	251 494	16 516	7 03%	NO		
10 Total Borrowings	0	0	0	0 00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable