

East Carleton & Ketteringham Parish Council
Minutes of the Meeting held on
Thursday 30th July 2026
at St Marys Church, East Carleton
Meeting 4/2026

Present:

Ms Ingrid Fairman
Mr Sam Mealing-Mills
Carole Jowett – Clerk

Mr Syd Huggins
Mrs Lisa Garrett

Mr Tom Spicer

8 members of the public attended the meeting

		Action
1.	To consider apologies for absence Mrs Garrett and Mr Spicer had sent their apologies for absence.	
2.	To co-opt a new member for East Carleton There were no nominations.	
3.	To co-opt a new member for Ketteringham There were no nominations.	
4.	To receive declaration of interests in items on agenda No declarations of interest were made.	
5.	Resolution to adjourn the meeting for public participation, district and county councillor updates District councillor update There were no councillors present at the meeting. Public participation A question was asked about the maintenance of the hedge near the Ketteringham village sign.	
6.	To confirm the minutes from the annual general meeting held on 28th May 2026 and consider any matters arising The minutes from the annual general meeting were agreed and signed. Matters arising The report to highways about the direction sign at the junction of Low Street and Ketteringham Lane had been reported but had been responded to saying it did not meet the criteria for resolution at this time. The Viking Event had been successful and thanks were expressed to all volunteers and to all those who donated prizes. No response had been received from the Environment Agency about the issues from M W Whites and this would be chased and the company contacted directly.	
7.	To receive an update on the Ketteringham village sign It was agreed to proceed with the proposals to repair the sign. The clerk would respond and agree funding.	
8.	To review funding options for a second SAM2 machine District councillors had said they could look favourably on providing funding towards a machine. The application to the Bracon Ash solar farm application had been unsuccessful.	
9.	To consider any impact of the closure of Wymondham Road, Hethel and agree any actions There was expected to be an increase in traffic due to the closure of the Hethel Road.	

	Mr Mealing-Mills had attended a meeting in Wrenningham which had been unproductive. Highways had agreed to put stronger notices up this time.	
10.	To receive and update on the Thickthorn Interchange upgrade and agree any action An email had been sent to the local MP but no response had been received. This would be chased up as issues continued to blight people's lives. The A11 was to be closed for 3 days in September for the bridge from Cantley Lane South to the B1172 to be installed. It was expected that utilities would be disrupted at times. The benches that were being donated by Skanska were expected to be available in a couple of weeks, it was suggested a memorial could be added to one of them.	
11.	To consider planning application 2026/1779 and agree any comments Location: Cricket Club Ketteringham Hall Church Road Ketteringham Proposal: Extension to existing cricket pavilion based at Ketteringham Hall Cricket Club It was agreed that the parish council would support the application.	
12.	To receive and update on the streetlights There were no updates to report.	
13.	To agree a separate meeting date to discuss Ladybelt Country Park This would be a workshop and would be agreed by email.	
14.	To review and agree actions from the internal audit report This was adjourned to the next meeting.	
15.	Finance 12.1 To receive the bank reconciliation to 30th July 2026 The accounts were reviewed and agreed. 12.3 To review and agree invoices for payment in accordance with budget GENERAL FUND BACS £96.00 Local Council Training & Support LLP Training BACS £67.20 Norfolk ALC Domain fee Mr Mealing-Mills proposed the payments be made, Mr Huggins seconded the proposal which was unanimously agreed.	
16.	To consider agenda items for the next meeting on 24th September 2026 Agenda items for the next meeting were agreed: To consider and agree any action on the Thickthorn Interchange upgrade To consider the Ketteringham village sign and agree any action	
17.	Close The chairman closed the meeting at 20:40	
Signed Date Chairman to East Carleton & Ketteringham Parish Council http://east-carlton-and-ketteringham-parish-council.norfolkparishes.gov.uk/		